SPECIAL AND EMERGENCY BOARD OF TRUSTEE MEETINGS BYLAW

Board Bylaw: 1.1100
Policy Number:
Subject Area: Board of Trustees Bylaws
Adopted: 04/15/2004
Revised: 01/25/2021

Special meetings may be called by the Chairman or by any three members of the Board by giving written notice thereof to all members of the Board stating the time, place, and purpose of the meeting. Such notice may be served by mail, hand delivery, or FAX at least 48 hours before the meeting. The agenda of any special meeting will accompany the notification of the meeting.

The order of business at a special meeting shall be determined by the Board Chairman or Acting Chairman from the items on the agenda.

If the President or Board Chairman determines that an emergency condition exists, a special meeting may be called by the Chairman or by any three members of the Board by giving notice thereof to all members of the Board stating the time, place, and purpose of the meeting.

Notice of an emergency meeting shall be given as soon as practicable, but in any event, prior to the holding of such meeting, to any news medium which has filed an annual request for notice of meetings.

The same procedures followed for regular meetings shall be followed for special meetings.

Approval History: Special Meetings – Notification of Members 1.650, April 15,2004; Special Meetings – Agenda 1.651, April 15, 2004; Special Meetings – Order of Business 1.652, Approved April 15, 2004; Emergency Meetings – 1.70, April 15, 2004